

OFFICE OF THE PRINCIPAL GOVT. MEDICAL COLLEGE AMRITSAR.

Website- www.gmc.edu.in Phone No 0183-2426918 Fax No 0183-2426506

No. _____/Supply

Dated. _____

Sealed quotations are hereby invited for Supply of following items/services:-

sr No	Name of items	Qty Required	Department
01	Stock Ragister Big	05 piece	MRU UNIT
02	Rulled Register Superior	24 Piece	MRU UNIT
03	Paper A4 Size	5 rim	MRU UNIT
04	Cello Tape	25 Piece	MRU UNIT
05	File Cover Superior	50 piece	MRU UNIT
06	Tag Superior white	02 Packet	MRU UNIT
07	Tag Superior Green	02 Packet	MRU UNIT
08	Stapler Big	02 piece	MRU UNIT
09	Stapler Medium	05piece	MRU UNIT
10	Stapler Pins Big	05 Box	MRU UNIT
11	Scissor Big	05 piece	MRU UNIT
12	Stamp Pad Big	05 piece	MRU UNIT
13	Punching Machine Double Punch	03 piece	MRU UNIT
14	Punching Machine Single Punch	03 piece	MRU UNIT
15	Carbon Paper	02 Packet	MRU UNIT
16	Ball Pen	50 Piece	MRU UNIT
17	High Lighter	10 Piece	MRU UNIT
18	Marker Fine Tip Black	12 Piece	MRU UNIT
20	Marker Fine Tip Blue	12 Piece	MRU UNIT
21	Cello Tape Dispenser Big	05 Piece	MRU UNIT
22	Pencil	04 Packet	MRU UNIT
23	Whitener Pen	05 Piece	MRU UNIT
24	Sticky Flags	10 Packet	MRU UNIT
25	Lab Slipper	12 Piece	MRU UNIT
26	Round Tub (10 Ltr)	08 piece	MRU UNIT

Term & Conditions:

1. Sealed quotations are hereby invited for supply of **stationary**, required in this institution.
2. The stationary, Chemicals list of can be obtained from this office (Principal, Govt. Medical College, Amritsar Supply Branch) during working hour's or any working day and can also be viewed on the website of this College mentioned above.
3. Bids in sealed envelope should be addressed to the Principal, Govt. Medical college, Amritsar super scribing "Quotations for supply of under MRU Scheme On the top of the envelope.
4. Bidder firm should have a valid GST Registration Number issued by competent Authority self Present (copy of GST Number should be attached with the quotation) by all the documents along with the bid should be signed with official seal on all the pages.
5. The last date of receiving of quotation through registered/speed post/track able courier only is 18.12.2017 up to 3.00 p.m. If any Govt. holiday is announced on that date, next working day will be considered at last date.
6. The quotations will be opened by the committee constituted by this office on 21.12.2017 at 3.00 p.m. in this office in the presence of bidder who wants to be present.
7. Principal, Govt. Medical College, Amritsar reserves the rights to reject any/all the Quotations without assigning any reasons.

Principal,
Govt Medical College Amritsar

[Handwritten Signature]